



REQUEST FOR QUALIFICATIONS

TITLE: CONSULTING TEAM TO DESIGN AN EXTERIOR REMEDIATION OF THE BUILDING LOCATED AT 205 COLLEGE STREET.

DATE ISSUED: APRIL 26, 2021

DUE DATE: MAY 6, 2021

TIME: 1:00 PM

LOCATION: BUNCOMBE COUNTY GENERAL SERVICES DEPARTMENT
40 MCCORMICK PLACE
ASHEVILLE, NC 28801

TELEPHONE: (828)250-4233

REQUEST FOR QUALIFICATIONS

Pursuant to the General Statutes of North Carolina, statements of qualification will be received for the following:

EXTERIOR REMEDIATION OF THE BUILDING LOCATED AT 205 COLLEGE STREET

Buncombe County is seeking candidates interested in designing an exterior remediation of the building located at 205 College Street. Statements of qualification will be accepted until 1:00 PM on Thursday, May 6, 2021 for the above named item, at the Buncombe County General Services Department, 40 McCormick Place, Asheville, North Carolina, 28801. Prior experience in conditions assessments is encouraged. Buncombe County encourages submittals from minority businesses by providing certified minorities an equal opportunity to participate in all aspects of the RFQ process. One digital copy in .pdf format of said statements of qualifications must be submitted in person or by email to generalservices@buncombecounty.org, pam.king@buncombecounty.org, and ronald.lunsford@buncombecounty.org. Questions about the submittal process may be asked by contacting the General Services Department of Buncombe County at (828) 250-4233 or generalservices@buncombecounty.org.

Request for Qualifications Authorized by:
Mike Mace
Director, General Services





General Services

Ronnie Lunsford
Facilities and Project Manager

A. Purpose:

Buncombe County is seeking candidates interested in designing an exterior remediation of the building located at 205 College Street.

B. Project Summary:

The building located at 205 College Street currently houses the Buncombe County Register of Deeds Office. The building is an approximate 23,000 square foot, three-story structure, constructed in 1921. Services provided by the firm or individual must include, but are not limited to:

- Design and specifications for a roof replacement of approximately 9,180 square feet.
- Design and specifications for a window replacement of the lower level windows of approximately 1,570 square feet.
- Design and specifications for brick tuck pointing and steel lintel repairs/replacements.
- Design and specifications for exterior sealant replacements including control joints, doors, windows and other penetrations.
- Cost estimating.
- Bid form development utilizing alternates to maximize the available budget.
- Bid administration for the project.
- Construction administration for the project.

C. Submission Requirements:

- Letter of Interest – A letter of interest must be submitted giving the qualifications of the project team, including the firm history, individual resumes, current and completed projects over the last seven years.
 - Please provide a list of four completed studies, analyses, and/or design of similar projects within the last seven years which are relevant to the scope of the project as listed above.
 - Please list four projects similar in size, scope, and complexity.
 - Demonstrate success with similar projects for local and state governments, preferably within North Carolina.
 - Provide examples of the past experience of key members of the proposed team on the projects itemized regarding the above.





General Services

Ronnie Lunsford
Facilities and Project Manager

- Provide an organizational chart and resumes which will address the following:
 - Name the Principal in Charge, Project Manager, and other individuals to be assigned to the project, providing for each the number of years of service with the company, number of years of professional experience, and educational background inclusive of professional certifications (if a joint venture, please list the above for each firm to be involved). Please indicate the number of persons employed by (each) firm. If the firm has multiple offices, please also list the number of persons employed by each office location proposed to provide architectural services for this project.
 - For sub-consultants, inclusive of landscaping, surveying, engineering, civil engineering, or other key components, please list the names and addresses of each company, as well as the name of any individuals to be assigned to the project.
- Provide a list of the current workload of the firm(s), the individual workload of the Project Manager(s).
- Provide the office location(s) that will be handling the project.
- Deadline – One digital copy in .pdf format of the submission must be received by the Buncombe Count General Services Department by 1:00 PM on Thursday, May 6, 2021. Email the submissions to generalservices@buncombecounty.org, pamela.king@buncombecounty.org, and ronald.lunsford@buncombecounty.org.

D. Qualifications:

- Interviews are not anticipated on this project.
- Applicants will be evaluated in conjunction with the anticipated needs of Buncombe County and information provided by the applicants as well as information obtained from references, persons, or other sources identified by the applicant or otherwise known by the County.
- Candidates with prior similar work experience are urged to apply. Such experience includes, but is not limited to:
 - Experience in exterior remediation design services of facilities.
 - Experience working with the needs of local government.

E. Contact Information:

Any questions about the submittal process should be directed to the Buncombe County General Services Department via email at generalservices@buncombecounty.org.

